

# PRE-SHIPMENT NOTIFICATION

COMPANY NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: (____) _____ - _____ FAX: (____) _____ - _____
Bound Tree Account # _____

NUMBER OF BOXES SHIPPED: \_\_\_\_\_

UPS TRACKING NUMBERS

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

PLEASE FAX THIS NOTIFICATION FORM TO **615-361-8859**. YOU THEN RECEIVE A RECEIPT NOTIFICATION FORM UPON ARRIVAL OF THE BOXES YOU SHIPPED. THE PURPOSE OF THE RECEIPT NOTIFICATION FORM IS TO LET YOU KNOW THAT RP RETURNS HAS RECEIVED YOUR BOXES.